



## STUDENT EXCHANGE AGREEMENT

BETWEEN

UNIVERSITI TUNKU ABDUL RAHMAN, MALAYSIA

AND

NATIONAL PINGTUNG UNIVERSITY, TAIWAN

Dated 14 Day of May 2018

Pursuant to the Memorandum of Understanding signed on 7 November 2016 between Universiti Tunku Abdul Rahman (hereinafter referred to as “UTAR”) and National Pingtung University, Taiwan (hereinafter referred to as “NPTU”), the parties hereby elect to enter into a Student Exchange Agreement (hereinafter referred to as “Agreement”) to facilitate and enhance academic cooperation between both universities.

UTAR and NPTU have reached the following agreement to facilitate and enhance this Agreement.

### 1. Scope

This Agreement shall be applicable for the exchange of undergraduate and postgraduate students of both universities.

### 2. Duration

This Agreement shall be effective for five (5) years from the date of signing and may be extended upon mutual agreement thereafter.



### **3. Number of Exchange Students**

- 3.1 UTAR and NPTU hereby agree to exchange students for the length of one semester or up to one academic year.
- 3.2 The exchange programme shall begin with five (5) students per year for one semester study.
- 3.3 The number of students to be exchanged per semester or annum shall be approximately equal and minor imbalances shall be adjusted upon mutual agreement between both universities.

### **4. Admission Requirements**

- 4.1 The home university shall submit to the host university, applications for those exchange students with the appropriate admission criteria for selection and endorsement by the host university at least three (3) months prior to the beginning of the following academic year.
- 4.2 Prior to the application, the coordinator of the home university shall contact the counterpart of the host university to determine the courses to be undertaken by the exchange students, granting of credits, term of enrollment and advising (or supervising) university faculty members for the applicants.
- 4.3 Final selection and approval shall be made by host university based on its own policy regarding exchange student admission criteria and selection processes.

### **5. Enrollment Status**

Exchange students shall be registered as full-time students and have the same rights and duties as students of the host university.

### **6. Compliance of Rules**

- 6.1 Exchange students shall be subjected to all regulations, rules and standards of academic performance and personal conduct of students at the host university and that of the host country.
- 6.2 Exchange students who violate any such regulations, rules or standards are subjected to expulsion from the student exchange programme.
- 6.3 If the exchange student is expelled, he/she must immediately return to his /her home country and/or otherwise be self responsible for whatever consequences for any delay in returning to home country.
- 6.4 The expulsion shall not abrogate this Agreement or arrangements regarding other exchange students.



## **7. Academic Achievements & Recognition**

- 7.1 Academic achievements at the host university shall be recognized by the home university according to the latter's standards and procedures.
- 7.2 Specifics of each exchange student's course of study must be clarified and mutually agreed upon by both universities before the beginning of the student's exchange experience.
- 7.3 It shall be the responsibility of each exchange student to obtain pre-approval from his/her home university for the course of study and credit transfer (if any) to be undertaken at the host university.

## **8. Academic Transcripts**

Upon the request of the exchange students, the host university shall send directly to the home university the final transcript describing the exchange student's academic performance

## **9. Responsibilities of the Student**

### **9.1 Tuition Fees**

9.1.1 Both parties agreed to waive tuition fees for these first five (5) exchange students to host university for one semester in one academic year. For these first five students, they shall pay regular tuition fees to his/her own university directly during the period of the exchange programme.

9.1.2 For the additional exchange students to host university, the students are required to pay tuition fees, as per according to host university's tuition fees rate, to the host university.

9.1.3 The exchange students may be required to pay any other fees applicable upon request by the host university and agreed by the home university.

### **9.2 Exchange Programme Expenses**

9.2.1 Round trip flight travel expenses, living expenses, books, transportation, visas, medical insurance, etc. shall be borne entirely by the exchange students.

9.2.2 The host university will only provide free accommodation for first five (5) exchange students for one (1) semester exchange per academic year. The additional students shall bear their own accommodation expenses.

9.2.3 The International Student Office of both universities shall assist the exchange students accordingly.



9.3 Medical Expenses

Exchange students are required to obtain and maintain the relevant health and/or hospitalisation insurance policies in compliance with the requirements of the host university and/or the requirements of the Ministry of Education of the host country.

9.4 Visa

9.4.1 Exchange students shall be responsible for obtaining any necessary visas and/or otherwise complying with all immigration laws and regulations of the host country.

9.4.2 The host university shall assist in such efforts, but shall not have any responsibility to assure the granting of any visas, permits or approvals.

**10. Amendment**

10.1 Amendments to this Agreement may be made at any time by written correspondence and only when agreed upon by both universities.

10.2 Any amendments shall be added to the terms herein as appendices.

**11. Review**

UTAR and NPTU shall carry out a review of this Agreement six (6) months prior to its expiration to decide whether or not to renew this Agreement.

**12. Termination**

12.1 Either university may terminate this Agreement by giving the other party no less than three (3) months advance written notice.

12.2 Where such termination occurs, the provisions of this Agreement and the appendices shall continue to apply to on-going exchange programme until its completion.

**13. Dispute Resolution**

13.1 Any difficulties or problems that may arise in administering this Agreement shall be resolved by the coordinators of the respective universities in mutual consultation.

**UTAR Coordinator**

Dr. Lai Soon Omn  
Director  
Division of Community and  
International Networking

**NPTU Coordinator**

Dr. Yu-Chung Liu  
Director  
Office of International Affairs

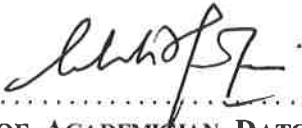
[The remainder of this page is intentionally left blank]



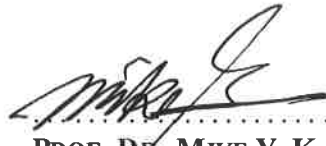
IN WITNESS WHEREOF the parties hereto have their authorised representatives hereto set their hands the date and year first above mentioned.

Signed by:

Signed by:



.....  
**IR. PROF. ACADEMICIAN DATO'**  
**DR. CHUAH HEAN TEIK**  
President / CEO  
Universiti Tunku Abdul Rahman



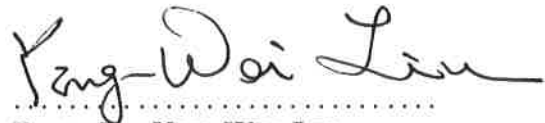
.....  
**PROF. DR. MIKE Y. K. GUU**  
President  
National Pingtung University

In the presence of:

In the presence of:



.....  
**PROF. IR. DR. EWE HONG TAT**  
Vice President  
Internationalisation and Academic Development  
Universiti Tunku Abdul Rahman



.....  
**PROF. DR. YING-WEI LIU**  
Vice President  
National Pingtung University